

# **ATHLETICS OMNIBUS – RECORDING ATHLETICS PERFORMANCES**

## **From the Athletics Omnibus of Richard Stander, South Africa**

### **1. INTRODUCTION**

It takes years for a Technical Official to obtain and apply the skills to take an objective and impartial decision in athletics. If this decision, once taken, is not recorded properly, it can take years to ratify the problems and confusion created as a result of a decision not recorded correctly.

It is the responsibility of the Technical Official to ensure that the decision taken during an athletics meeting is accurately and correctly recorded, in a standardized format that is understandable to everybody involved in athletics.

Once the results are recorded, it will be used by different people for different reasons during and after the event. If the result of the event was recorded correctly and in a standardized format, it will speed up the process in which the results will be utilized by all the Officials involved in the sport.

The way in which the result of the event is recorded will affect the sport as follows:

- 1.1. The Administrators can to distribute the results faster to all Officials that need the results
- 1.2. The Coaches and Athletes can monitor their progress faster
- 1.3. The Selectors will use the result to select representative teams
- 1.4. The Statisticians will use the result to determine if a record is broken, if it is the best performance of the season, if it is the personal best performance of the athlete, etc.
- 1.5. The Media will use the result to inform the public of the performance
- 1.6. The Marketing Department will use the result to profile an athlete or the event.

### **2. INFORMATION ON THE RESULT SHEET**

To cover the needs of all people that have an interest in the result of an athletics meeting, the following needs to be recorded on the result sheet:

- 2.1. The name of the Meeting. The name of the meetings should specify:
  - 2.1.1. Type of event e.g. Track and Field, Cross Country, Road Running, etc
  - 2.1.2. Target group, e.g. seniors, juniors, master, etc.
  - 2.1.3. Excellence level e.g. Championships, league Meeting, club meeting, etc.
- 2.2. Venue of the Meeting
- 2.3. Date of the Meeting
- 2.4. The specific event in the Meeting
- 2.5. Time the event started
- 2.6. The existing Competition, Provincial, National, etc. records
- 2.7. The progress level of the event, e.g. Heat, semi-final, final
- 2.8. Specification of the following technical information
  - 2.8.1. Wind meter Reading
  - 2.8.2. Weight of implement
  - 2.8.3. Height of implement
- 2.9. There should be separate a Result Sheet for:
  - 2.9.1. Track events
  - 2.9.2. Vertical Jumps
  - 2.9.3. Horizontal Jumps
  - 2.9.4. Throwing Events
  - 2.9.5. Road Races, Cross Country Races and Race Walking
- 2.10. Space for the following Officials to sign on the result sheet:
  - 2.10.1. Chief Judge
  - 2.10.2. Chief Timekeeper/recorder
  - 2.10.3. Referee
- 2.11. A Check sheet to verify if the contents on the Result sheet was verified
- 2.12. A space where a the new record performance can be recorded
- 2.13. The time the result was announced
- 2.14. Verification that the following Official received the result
  - 2.14.1. Meeting Secretary
  - 2.14.2. Duplicating
  - 2.14.3. Announcer

- 2.14.4. Television
- 2.14.5. Radio
- 2.14.6. Press
- 2.14.7. Selectors
- 2.14.8. Team Managers
- 2.14.9. Notice Board
- 2.14.10. VIP Area

### **3. DOCUMENTS THAT MUST ACCOMPANY RESULT SHEET DURING COMPETITION**

Before any results sheet is completed by Technical Officials, and sent to the various destinations, the Referee must sign it off. During the signing off process, the Referee must check if the following supporting documents are attached:

- 3.1. In the case of sprints up to 400m:
  - 3.1.1. Result sheet fully completed
  - 3.1.2. The wind meter reading of the specific event up to 200m attached to result sheet
  - 3.1.3. The Timekeepers reading of the specific event attached to result sheet
  - 3.1.4. Electronic Time reading of the specific event attached to result sheet
- 3.2. In the case of track events longer than 400m:
  - 3.2.1. Result sheet fully completed
  - 3.2.2. The Timekeepers reading of the specific event attached to result sheet
  - 3.2.3. The Lap Scoring card of the specific event attached to result sheet
- 3.3. In the case of horizontal jumps:
  - 3.3.1. Result sheet fully completed
  - 3.3.2. The wind meter reading of the specific event attached to result sheet
- 3.4. In the case of vertical jumps:
  - 3.4.1. Result sheet fully completed
  - 3.4.2. Is the result sheet summary kept up to date
- 3.5. In the case of throws:
  - 3.5.1. Result sheet fully completed
- 3.6. In the case of Race walking:
  - 3.6.1. Result sheet fully completed
  - 3.6.2. The Timekeepers reading of the specific event attached to result sheet
  - 3.6.3. The Lap Scoring card (in the case of track events) of the specific event attached to result sheet
  - 3.6.4. The Race Walking Judge warning/disqualification sheet
- 3.7. In the case of Road Running:
  - 3.7.1. Result sheet fully completed
  - 3.7.2. The Timekeepers reading of the specific event attached to result sheet
- 3.8. In the case of the Track and Field Competition Secretary
  - 3.8.1. A complete set of results and report for each event up to 400m
  - 3.8.2. A complete set of results and report for each event longer than 400m
  - 3.8.3. A complete set of results and report for the horizontal jumps
  - 3.8.4. A complete set of results and report for the vertical jumps
  - 3.8.5. A complete set of results and report for the throws
  - 3.8.6. A complete set of results and report for Race Walking

### **4. DOCUMENTS THAT MUST BE SUBMITTED TO THE COMPETITION SECRETARY AFTER THE COMPETITION**

- 4.1. Track and Field
  - 4.1.1. Chief Track Events Wind Meter Judge – Wind Meter Summary
  - 4.1.2. Chief Hand Time Timekeeper – Timekeeper Summary
  - 4.1.3. Chief Electronic Time Timekeeper – Timekeeper Summary
  - 4.1.4. Chief Lap Scorer – Lap Scoring Summary
  - 4.1.5. Chief Horizontal Jumps Wind Meter Judge – Wind Meter Summary

- 4.1.6. Chief Judge – Horizontal Jumps Results Summary
- 4.1.7. Chief Judge – Vertical Jumps Results Summary
- 4.1.8. Chief Judge – Throws Results Summary
- 4.1.9. Chief Race walking - Warning/disqualification sheet
- 4.1.10. Track Referee Umpire violation report – Relays excluded
- 4.1.11. Track Referee Umpire violation report – Relays
- 4.1.12. Jury of Appeal – Summary of decisions taken
- 4.1.13. Competition Secretary - Summary of records broken

- 4.2. Road Running and Cross Country
  - 4.2.1. Road Running Result sheet fully completed
  - 4.2.2. Road Running The Timekeepers reading of the specific event attached to result sheet
  - 4.2.3. Road Running Referee Race Evaluation Report
  - 4.2.4. Road Running Referee final placing report – Men
  - 4.2.5. Road Running Referee final placing report - Women
  - 4.2.6. Road Running Referee Disqualification Report

## **5. EXAMPLES OF DOCUMENTS THAT MUST BE COMPLETED DURING COMPETITION:**

- 5.1. Order Of Draw (Results Sheet) For Track Events
- 5.2. Wind Meter Reading Form For Track Events
- 5.3. Timekeepers Report Card For Track Events
- 5.4. Electronic Timekeepers Report Card For Track Events
- 5.5. Lap Scorers Card
- 5.6. Order Of Draw (Results Sheet) For Horizontal Jumps
- 5.7. Wind Meter Reading Card For Horizontal Jumps
- 5.8. Order Of Draw (Results Sheet) For Vertical Jumps
- 5.9. Order Of Draw (Results Sheet) For Throwing Events
- 5.10. Result Sheet For Road Races, Cross Country And Race Walking
- 5.11. Timekeepers Card For Non-Track Events
- 5.12. Protest Form (Appeal Form)
- 5.13. Notice Of A Record Broken
- 5.14. Assize Certificate – Shot Put
- 5.15. Assize Certificate – Discus Throw
- 5.16. Assize Certificate – Hammer Throw
- 5.17. Assize Certificate – Javelin Throw

## **6. EXAMPLES OF DOCUMENTS THAT MUST BE SUBMITTED AFTER THE COMPETITION:**

- 6.1. Chief Wind Meter Card – Track Events – Summary Of Results
- 6.2. Chief Timekeeper's Card – Hand Times – Summary Of Results
- 6.3. Chief Timekeeper's Card – Electronic Time – Summary Of Results
- 6.4. Chief Lap Scorer's Card – Summary Of Results
- 6.5. Chief Wind Meter Card – Horizontal Jumps – Summary Of Results
- 6.6. Chief Judge – Jumps And Throws – Summary Of Results
- 6.7. Race Walking Judge Disqualification – Summary Of Decisions
- 6.8. Umpire Violation Report – Track Events – Summary Of Decisions
- 6.9. Umpire Violation Report – Relay Events – Summary Of Decisions
- 6.10. Chief Of Jury Appeal – Results Summary
- 6.11. Competition Secretary – Summary Of New Records Set
- 6.12. Road Running Race Evaluation Form
- 6.13. Road Running And Cross Country Final Placing For Men
- 6.14. Road Running And Cross Country Final Placing For Women
- 6.15. Road Running And Cross Country Disqualification Report

## **7. EXAMPLES OF OTHER DOCUMENTS OF INTEREST:**

- 7.1. Application Form: Changes In Entries
- 7.2. Team Score Card: Track And Field
- 7.3. Manual System - Position Card
- 7.4. Team Score Card – Non Track Events

**EXAMPLES OF DOCUMENTS THAT MUST BE  
COMPLETED AND SUBMITTED TO THE COMPETITION  
SECRETARY DURING THE COMPETITION**

**1. ORDER OF DRAW (RESULT SHEET) - TRACK EVENTS**

(Must be submitted to the Competition Secretary directly after completion of the event)

<b>MEETING:</b>	<input type="text"/>	<b>WORLD:</b>	<input type="text"/>
<b>VENUE:</b>	<input type="text"/>	<b>AFRICA:</b>	<input type="text"/>
<b>DATE:</b>	<input type="text"/>	<b>TIME:</b>	<input type="text"/>
<b>EVENT:</b>	<input type="text"/>	<b>RSA:</b>	<input type="text"/>
<b>EVENT NO:</b>	<input type="text"/>	<b>PAGE:</b>	<input type="text"/>
		<b>OF</b>	<input type="text"/>
		<b>MEETING:</b>	<input type="text"/>

Heat:  of     Quarter-final:  of     Semi-final:  of     Final:  of

**RECORDS**

**FOR ANNOUNCER, MEDIA, MARKETING, DEVELOPMENT AND STATISTICS  
ORDER OF DRAW AND RESULTS ACCORDING TO LANE DRAW  
(TO BE USED WHEN LANE DRAWS ARE ALLOCATED PRIOR TO THE RACE)**

Draw	No.	Performance	Wind	Pos.	First name	Surname	Province / club
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

**RESULT SHEET FOR ANNOUNCER, MEDIA, MARKETING, DEVELOPMENT AND STATISTICS  
(ONLY TO BE USED IN EVENTS WHERE PLACING IS DONE WITHOUT PRIOR LANE DRAWS – SEE ASA  
RULE 166)**

No.	Performance	Wind	Pos.	First name	Surname	Province / club
			1.			
			2.			
			3.			
			4.			
			5.			
			6.			
			7.			
			8.			

**Chief Track judge:**     **Chief Timekeeper:**

The event took place according to IAAF rules.	Y	N	The winning performance was verified against that of the records listed above.	Y	N
The wind meter readings are recorded.	Y	N	The placing of the first 8 athletes is recorded correctly on the result sheet.	Y	N
The recorded time reflect an electronic time.	Y	N	The time of the first 8 athletes is recorded correctly on the result sheet.	Y	N
If any of the above questions are answered "NO", where the LOC and the athletes notified that the results are unofficial.				Y	N

**Referee:**     **New record:**     **Time announced:**

**COPIES OF THIS DOCUMENT TO 10 DESTINATIONS:**

**Meeting Secretary:** \_\_\_\_\_ **Duplicating:** \_\_\_\_\_ **Announcer:** \_\_\_\_\_ **Television:** \_\_\_\_\_ **Radio:** \_\_\_\_\_

**Press:** \_\_\_\_\_ **Selectors:** \_\_\_\_\_ **Team Managers:** \_\_\_\_\_ **Notice Board:** \_\_\_\_\_ **VIP Area:** \_\_\_\_\_

**2. WIND METER READING FORM – TRACK EVENTS**

(This wind meter readings statement must be attached to the relevant result sheet)

<b>Meeting:</b>		<b>Venue:</b>		<b>Date:</b>	
<b>Event No.</b>	<b>Event</b>	<b>Age</b>	<b>Gender</b>	<b>+ or -</b>	<b>Wind meter Reading</b>

<b>Time started:</b>	<b>Time ended:</b>
<b>Name of judge:</b>	<b>Signature:</b>

**3. TIME KEEPERS REPORT CARD FOR TRACK EVENTS**

(TO BE SEND TO CHIEF PLACE JUDGE)

MEETING  DATE

NO.  EVENT  RECORD

AGE  GENDER

Heat:  of  Quarter-final:  of  Semi-final:  of  Final:  of

POS.	TIME 1 (Summary)	TIME 2 (Summary)	TIME 3 (Summary)
1			
2			
3			
4			
5			
6			
7			
8			

<b>NAME OF CHIEF TIME KEEPER</b>	<b>SIGNATURE</b>
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**4. ELECTRONIC TIME KEEPERS REPORT CARD FOR TRACK EVENTS**

(TO BE SEND TO CHIEF PLACE JUDGE)

MEETING  DATE

NO.  EVENT  RECORD

AGE  GENDER

Heat:  of  Quarter-final:  of  Semi-final:  of  Final:  of

Time 1	Time 2	Time 3	Time 4	Time 5	Time 6	Time 7	Time 8	Time 9	Time 10

Time 11	Time 12	Time 13	Time 14	Time 15	Time 16	Time 17	Time 18	Time 19	Time 20

Time 21	Time 22	Time 23	Time 24	Time 25	Time 26	Time 27	Time 28	Time 29	Time 30

<b>NAME OF ELECTRONIC TIME KEEPER</b>	<b>SIGNATURE</b>
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**6. ORDER OF DRAW (RESULT SHEET) HORIZONTAL JUMPS**

(Must be submitted to the Competition Secretary directly after completion of the event)

**RECORDS**

MEETING:  WORLD:   
 VENUE:  AFRICA:   
 DATE:  TIME:  ROSA:   
 EVENT:  PROVINCIAL:   
 EVENT NO:  PAGE:  OF  MEETING:   
 Heat:  of  Quarter-final:  of  Semi-final:  of  Final:  of

**ATHLETE'S RECORD OF PROGRESSION**

No.	1	2	3	Best	4	5	6	Best	Pos.	First name	Surname	Prov
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												

**RESULT SHEET FOR ANNOUNCER, MEDIA, MARKETING, DEVELOPMENT AND STATISTICS**

No.	Performance	Wind	Pos.	First name	Surname	Province / club
			1.			
			2.			
			3.			
			4.			
			5.			
			6.			
			7.			
			8.			

Chief Judge:  Time started  Time ended

The event took place according to IAAF / ASA rules.	Y	N	The winning performance was verified against that of the records listed above.	Y	N
The wind meter readings are recorded.	Y	N	The placing of the first 8 athletes is recorded correctly on the result sheet.	Y	N
The wind meter reading sheet is attached.	Y	N	If any of the above questions are answered "NO", where the LOC and the athletes notified that the results are unofficial.	Y	N

Referee:  New record:  Time announced:

**COPIES OF THIS DOCUMENT TO 10 DESTINATIONS:**

Meeting Secretary: \_\_\_\_\_ Duplicating: \_\_\_\_\_ Announcer: \_\_\_\_\_ Television: \_\_\_\_\_ Radio: \_\_\_\_\_  
 Press: \_\_\_\_\_ Selectors: \_\_\_\_\_ Team Managers: \_\_\_\_\_ Notice Board: \_\_\_\_\_ VIP Area: \_\_\_\_\_



**8. ORDER OF DRAW (RESULT SHEET) VERTICAL JUMPS**  
 (Must be submitted to the Competition Secretary directly after completion of the event)

**RECORDS**

MEETING:  WORLD:   
 VENUE:  AFRICA:   
 DATE:  TIME:  ROSA:   
 EVENT:  PROVINCIAL:   
 EVENT NO:  PAGE:  OF  MEETING:   
 Heat:  of  Quarter-final:  of  Semi-final:  of  Final:  of

**ATHLETE'S RECORD OF PROGRESSION**

NO	HEIGHT INCREMENTS										First name	Surname	Prov
1.													
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													

**RESULT SHEET FOR ANNOUNCER, MEDIA, MARKETING, DEVELOPMENT AND STATISTICS**

No.	Performance	Wind	Pos.	First name	Surname	Province / club
			1.			
			2.			
			3.			
			4.			
			5.			
			6.			
			7.			
			8.			

Chief Judge:  Time started  Time ended

The event took place according to IAAF / ASA rules.	Y	N	The winning performance was verified against that of the records listed above.	Y	N
The implements used were the correct implements.	Y	N	The placing of the first 8 athletes is recorded correctly on the result sheet.	Y	N
The measuring equipment used was certified as correct.	Y	N	If any of the above questions are answered "NO", where the LOC and the athletes notified that the results are unofficial.	Y	N

Referee:  New record:  Time announced:

**COPIES OF THIS DOCUMENT TO 10 DESTINATIONS:**

Meeting Secretary: \_\_\_\_\_ Duplicating: \_\_\_\_\_ Announcer: \_\_\_\_\_ Television: \_\_\_\_\_ Radio: \_\_\_\_\_

Press: \_\_\_\_\_ Selectors: \_\_\_\_\_ Team Managers: \_\_\_\_\_ Notice Board: \_\_\_\_\_ VIP Area: \_\_\_\_\_

**9. ORDER OF DRAW (RESULT SHEET) THROWING EVENTS**

(Must be submitted to the Competition Secretary directly after completion of the event)

<b>MEETING:</b>	<input type="text"/>	<b>WORLD:</b>	<input type="text"/>
<b>VENUE:</b>	<input type="text"/>	<b>AFRICA:</b>	<input type="text"/>
<b>DATE:</b>	<input type="text"/>	<b>TIME:</b>	<input type="text"/>
<b>EVENT:</b>	<input type="text"/>	<b>PROVINCIAL:</b>	<input type="text"/>
<b>EVENT NO:</b>	<input type="text"/>	<b>PAGE:</b>	<input type="text"/>
		<b>OF</b>	<input type="text"/>
		<b>MEETING:</b>	<input type="text"/>
<b>Heat:</b>	<input type="text"/>	<b>of</b>	<input type="text"/>
		<b>Quarter-final:</b>	<input type="text"/>
		<b>of</b>	<input type="text"/>
		<b>Semi-final:</b>	<input type="text"/>
		<b>of</b>	<input type="text"/>
		<b>Final:</b>	<input type="text"/>
		<b>of</b>	<input type="text"/>

**RECORDS**

**ATHLETE'S ORDER OF DRAW AND RECORD OF PROGRESSION**

No.	1	2	3	Best	4	5	6	Best	Pos.	First name	Surname	Prov
11.												
12.												
13.												
14.												
15.												
16.												
17.												
18.												
19.												
20.												

**RESULT SHEET FOR ANNOUNCER, MEDIA, MARKETING, DEVELOPMENT AND STATISTICS**

No.	Performance	Wind	Pos.	First name	Surname	Province / club
		N.A.	1.			
			2.			
			3.			
			4.			
			5.			
			6.			
			7.			
			8.			

**Chief Judge:**  **Time started**  **Time ended**

The event took place according to IAAF / ASA rules.	Y	N	The winning performance was verified against that of the records listed above.	Y	N
The implements used were the correct implements.	Y	N	The placing of the first 8 athletes is recorded correctly on the result sheet.	Y	N
The measuring equipment used was certified as correct.	Y	N	The performance of the first 8 athletes is recorded correctly on the result sheet.	Y	N
If any of the above questions are answered "NO", where the LOC and the athletes notified that the results are unofficial.				Y	N

**Referee:**  **New record:**  **Time announced:**

**COPIES OF THIS DOCUMENT TO 10 DESTINATIONS:**

**Meeting Secretary:** \_\_\_\_\_ **Duplicating:** \_\_\_\_\_ **Announcer:** \_\_\_\_\_ **Television:** \_\_\_\_\_ **Radio:** \_\_\_\_\_

**Press:** \_\_\_\_\_ **Selectors:** \_\_\_\_\_ **Team Managers:** \_\_\_\_\_ **Notice Board:** \_\_\_\_\_ **VIP Area:** \_\_\_\_\_

**10. RESULT SHEET – ROAD RACES, CROSS COUNTRY RACES, RACE WALKING**  
 (Must be submitted to the Competition Secretary directly after completion of the event)

**RECORDS**

<b>MEETING:</b>	<input type="text"/>	<b>WORLD:</b>	<input type="text"/>
<b>VENUE:</b>	<input type="text"/>	<b>AFRICA:</b>	<input type="text"/>
<b>DATE:</b>	<input type="text"/>	<b>TIME:</b>	<input type="text"/>
<b>EVENT:</b>	<input type="text"/>	<b>RSA:</b>	<input type="text"/>
<b>EVENT NO:</b>	<input type="text"/>	<b>PAGE:</b>	<input type="text"/>
		<b>OF</b>	<input type="text"/>
		<b>MEETING:</b>	<input type="text"/>

No.	Pos	Name	Surname	Lic No.	Age	Gen	Cat	Club	Time
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
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21.									
22.									
23.									
24.									
25.									

**Chief Judge:**  **Chief Timekeeper:**

Is the gender of the athletes indicated	Y	N	The winning performance was verified against that of the records listed above.	Y	N
Is the age categories of athletes indicated	Y	N	The placing of the athletes is recorded correctly on the result sheet.	Y	N
If any of the above questions are answered "NO", where the LOC and the athletes notified that the results are unofficial.				Y	N

**Referee:**  **New record:**  **Time announced:**

**COPIES OF THIS DOCUMENT TO 10 DESTINATIONS:**

**Meeting Secretary:** \_\_\_\_\_ **Duplicating:** \_\_\_\_\_ **Announcer:** \_\_\_\_\_ **Television:** \_\_\_\_\_ **Radio:** \_\_\_\_\_

**Press:** \_\_\_\_\_ **Selectors:** \_\_\_\_\_ **Team Managers:** \_\_\_\_\_ **Notice Board:** \_\_\_\_\_ **VIP Area:** \_\_\_\_\_

**11. TIME KEEPERS REPORT CARD FOR NON TRACK EVENTS (Road, Cross Country, Race Walking)**  
 (This time readings statement must be attached to the relevant result sheet.)

NAME OF MEETING  RECORD

AGE  GENDER  DATE

NUMBERS RANGING FROM  TO  PAGE  OF

POS.	TIME
1.	
2.	
3.	
4.	
5.	
6.	
7.	
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9.	
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POS.	TIME
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50.	

POS.	TIME
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72.	
73.	
74.	
75.	

POS.	TIME
76.	
77.	
78.	
79.	
80.	
81.	
82.	
83.	
84.	
85.	
86.	
87.	
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96.	
97.	
98.	
99.	
100.	

NAME OF CHIEF TIME KEEPER  SIGNATURE



13. NOTICE OF NEW RECORD SET

**RECORD CERTIFICATE**

---

Level: National/ Provincial/Club School

This is to certify that

---

**Name of Athlete**

set a new Record at

---

venue

---

Date

---

State Event

---

Age Category

---

Gender

---

Performance (time, distance, height)

---

Wind meter reading / weight of the implement

---

**Signature of Chairperson**

**14. ASSIZE CERTIFICATE - SHOT**

**MEETING**

Meeting: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

Item no: \_\_\_\_\_ Time of Item: \_\_\_\_\_

City: \_\_\_\_\_

**ATHLETE**

Athlete: \_\_\_\_\_

Province / Country: \_\_\_\_\_ Registration No: \_\_\_\_\_

Men: \_\_\_\_\_ Women: \_\_\_\_\_ Age group: \_\_\_\_\_

**IMPLEMENT**

**SHOT**

Rule 188.4 - 5

Name of Implement: \_\_\_\_\_

Construction Material: \_\_\_\_\_

Weight: \_\_\_\_\_ gr

Diameter: \_\_\_\_\_ mm

\_\_\_\_\_  
ASSIZER

\_\_\_\_\_  
ASA NO

\_\_\_\_\_  
DATE

**15. ASSIZE CERTIFICATE – DISCUS**

**MEETING**

Meeting: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

Item no: \_\_\_\_\_ Time of Item: \_\_\_\_\_

City: \_\_\_\_\_

**ATHLETE**

Athlete: \_\_\_\_\_

Province / Country: \_\_\_\_\_ Registration No: \_\_\_\_\_

Men: \_\_\_\_\_ Women: \_\_\_\_\_ Age group: \_\_\_\_\_

**IMPLEMENT**

**DISCUS**

Rule 189.1 - .2

Name of Implement: \_\_\_\_\_

Weight: \_\_\_\_\_ gr

Outside diameter of metal rim: \_\_\_\_\_ mm

Diameter of metal plate or flat centre area: \_\_\_\_\_ mm

Thickness of metal plate or flat centre area: \_\_\_\_\_ mm

Thickness of rim (6mm from edge): \_\_\_\_\_ mm

\_\_\_\_\_  
ASSIZER

\_\_\_\_\_  
ASA NO

\_\_\_\_\_  
DATE

**16. ASSIZE CERTIFICATE - HAMMER**

**MEETING**

Meeting: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

Item no: \_\_\_\_\_ Time of Item: \_\_\_\_\_

City: \_\_\_\_\_

**ATHLETE**

Athlete: \_\_\_\_\_

Province / Country: \_\_\_\_\_ Registration No: \_\_\_\_\_

Men: \_\_\_\_\_ Women: \_\_\_\_\_ Age group: \_\_\_\_\_

**IMPLEMENT**

**HAMMER**

Rule 191.4 - .9

Name of Implement: \_\_\_\_\_

Weight: \_\_\_\_\_ gr

Length of Hammer measured from inside of grip: \_\_\_\_\_ mm

Diameter of head: \_\_\_\_\_ mm

Thickness of wire: \_\_\_\_\_ mm

Length of Grip: \_\_\_\_\_ mm

Centre of gravity of head:

Yes:  No:

\_\_\_\_\_  
ASSIZER

\_\_\_\_\_  
ASA NO

\_\_\_\_\_  
DATE

**17. ASSIZE CERTIFICATE - JAVELIN**

**MEETING**

Meeting: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

Item no: \_\_\_\_\_ Time of Item: \_\_\_\_\_

City: \_\_\_\_\_

**ATHLETE**

Athlete: \_\_\_\_\_

Province / Country: \_\_\_\_\_ Registration No: \_\_\_\_\_

Men: \_\_\_\_\_ Women: \_\_\_\_\_ Age group: \_\_\_\_\_

**IMPLEMENT**

**JAVELIN**

Rule 193.3 - 9

Name of Implement: \_\_\_\_\_ Weight: \_\_\_\_\_ gr

Lengths	Mm	Diameters	mm
Overall		In front of Grip	
Tip to Centre of Gravity		At rear of Grip	
Half from Tip to C of G		150mm from Tip	
Tail to Centre of Gravity		At rear of Head	
Half from Tail to C of G		Immediately behind Head	
Head		Half way Tip to C of G	
Grip		Over Grip	
		Half way Tail to C of G	
		150mm from Tail	
		At Tail	

\_\_\_\_\_  
ASSIZER

\_\_\_\_\_  
ASA NO

\_\_\_\_\_  
DATE

**EXAMPLES OF DOCUMENTS THAT MUST BE  
COMPLETED AND SUBMITTED TO THE COMPETITION  
SECRETARY AFTER THE COMPETITION**























**12. REFEREE'S RACE EVALUATION REPORT - ROAD RUNNING AND CROSS COUNTRY**  
**(This report sheet must be attached to the relevant result sheet)**

Name Of Event:			
Organising Club:			
Race Organiser:			
Telephone:		Cell:	
Date:	Distance Of Event:	Starting Time:	Actual Starting Time:
Course Measured By:		Date measured:	
Distance certified as:	Course certified as standard; aided; unrecognised:		
League Race:	Separate Ladies Start:	Result Certified Correct:	
Cut Of Time:	First Aid Kid:	Tog Bag Area:	
Enrolment Fee:		Temporary licenses issued:	
Competition Numbers worn front only:		Competition Numbers worn front and back:	
Total Athletes Started:		Total Athletes Finished:	
Venue of start:		Chief Referee:	
Asst. Referee:		Place Judge 1:	
Place Judge 2:		Place Judge 3:	
Time Keeper 1:		Time Keeper 2:	
Time Keeper 3:		Appeal Board 1:	
Appeal Board 2:		Appeal Board 3:	
Results Official:		Event Doctor:	

**EVALUATION KEY: 4 = EXCELLENT; 3 = AVERAGE; 2 = POOR; 1 = VERY POOR**

<b>MARKETING OF EVENT</b>	4	3	2	1
Notice of event prior to event to public:				
Media coverage prior to event:				
Quality of announcing (presentation):				
Quality of announcing (Content/substance):				
Results of event in media:				
<b>SPONSORS</b>				
Visibility of sponsor during the event:				
Visibility of sponsor during prize giving:				
Taking care of sponsors and dignitaries:				
Visibility of sponsor(s) at water points:				
<b>RACE ORGANISATION</b>				
Accessibility of Event Organiser:				
Race information in BA Handbook correct:				
Enrolment fees/ prize money according to rules				
Enrolment table:				
Starting line:				
Starting Time:				
Route Marshals:				
Route lay-out:				
Finish line:				
Tunnel control:				
Prize giving:				
Water points:				
Toilets/showers (Amount and preventability)				
Food and curio shops				
Results detail:				
Results available to public:				
				<b>TOTAL POINTS:</b>

SUGGESTIONS: (Continue on the back of the page)

OTHER COMMENTS: (Continue on the back of the page)

CERTIFIED AS CORRECT	REFEREE:	SIGNATURE:
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**13. REFEREE'S REPORT – FINAL PLACING - ROAD RUNNING AND CROSS COUNTRY**  
 (This report sheet must be attached to the relevant result sheet)

**MEN**

Race:	Date:	Distance:
-------	-------	-----------

Pos.	Name:	Club:	Time:	Competition number:	Licence Number
	Men				
1					
2					
3					
4					
5					
	Junior Men				
1					
2					
3					
	Master Men 40-49 years				
1					
2					
3					
	Master Men 50-59 years				
1					
2					
3					
	Master Men 60+ years				
1					
2					
3					
	Team Competition				
1					
2					
3					
4					

Certified as correct	Referee:	Signature:
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**14. REFEREE'S REPORT – FINAL PLACING - ROAD RUNNING AND CROSS COUNTRY**  
 (This report sheet must be attached to the relevant result sheet)

**WOMEN**

Race:	Date:	Distance:
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Pos.	Name	Club	Time	Competition number	Licence Number
	Women				
1					
2					
3					
4					
5					
	Junior Women				
1					
2					
3					
	Master Women 40-49 years				
1					
2					
3					
	Master Women 50-59 years				
1					
2					
3					
	Master Women 60+ years				
1					
2					
3					
	Team Competition				
1					
2					
3					
4					

Certified as correct	Referee:	Signature:
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## **EXAMPLES OF OTHER DOCUMENTS OF INTEREST**





**3. MANUAL SYSTEM - POSITION CARD – ROAD RUNNING AND CROSS COUNTRY**

**NUMBERS: \_\_\_\_\_ TO \_\_\_\_\_**

**Name tags to be placed in block according to position finished. Numbers reading from left to right**

NAME OF EVENT: \_\_\_\_\_

AGE CATEGORY: \_\_\_\_\_

GENDER: \_\_\_\_\_

1	2
3	4
5	6
7	8
9	10

